

FEE AGREEMENT AND POLICY
Life Dimensions, Inc.
Mary Ann Van Buskirk

Appointment, Fees and Cancellation: The fee for individual, couple and family counseling is \$90.00 per 45 minute session. There will be a charge of \$30.00 for each additional 15 minute interval..

Payment is due each session unless other arrangements have been made. Checks, cash, and credit cards (MasterCard, Visa and Discover) are accepted. Receipts and statements will be given upon request.

Appointments must be cancelled at least 24 hours prior to scheduled appointment. Otherwise the client will be charged for the missed session. Mary Ann Van buskirk will gladly offer another appointment later in the week following a necessary cancellation if she has another opening in her schedule. It is understood that missed appointments are the responsibility of the client. Exceptions will be made in the case of emergencies. Additional fees will be charged for special services such as report writing, phone calls or specific visits.

Insurance: Life Dimensions, Inc. and Mary Ann Van Buskirk no longer accepts insurance. A statement can be requested for reimbursement by Health Savings Plans and Out of Network “Mental health” Benefits. In the event of financial hardship, Mary Ann Van Buskirk will make allowances and work with the client on a sliding fee scale to be determined by her based on circumstances

Denial of Services: Services can be denied due to non-payment of fees. If the agreed upon fee payment schedule is not followed and other arrangements have not been negotiated, discussion of termination of treatment can occur. The timing is left to the discretion of Mary Ann Van Buskirk following the second session.

Telephone Accessibility: You can reach Mary Ann Van Buskirk and Life Dimensions, Inc. at **303-692-8006** where she regularly retrieves messages and makes every effort to return calls within the same day if possible. She may also be reached by e-mail at mavcounselor@att.net. However, she cannot provide 24 hour on-call service. If urgent, she can be reached by cell phone at **303-829-9848**. In the event of an emergency, please call 911 or go to your nearest emergency facility.

I have read, understood and agree to the above information.

Client Signature

Date

08/11